

Constitution of Fusion Triathlon Club (Glasgow)

(last amended: 16 Feb 2014)

1. Name

The name of the organisation shall be FUSION TRIATHLON CLUB hereinafter referred to as the 'Club'.

2. Objectives

The Club is established to pursue the following objectives:

- a) participation in the sport of triathlon, duathlon, aquathlon and other forms of multisport, hereinafter referred to as the 'Sport'. The primary objective of the Club is to actively encourage members to achieve their personal potential in a safe and caring environment where equality and consistency are demonstrated.
- b) the organisation, management and development of training for triathlon, duathlon and aquathlon / multisport for all members of the Club.
- c) promoting and maintaining the highest standards of technical competence and safety in the Sport.
- d) upholding the rules of the Sport.
- e) providing equal opportunities for successful participation by all sections of the community.
- f) the promotion of the Sport.

3. Affiliation

The Club shall be affiliated to the National Governing Body (Triathlon Scotland) and Glasgow Sports Council. Other local authority sports councils will be affiliated to as required for activities outwith the Glasgow area.

4. Membership

All members are subject to the Constitution of the Club and the regulations of the National Governing Body, including the equity and child protection policies.

- a) Membership of the Club is open to all individuals provided they comply with this Constitution.
- b) No person shall be refused membership on the grounds of race, colour, creed, religion, sex, sexual preference, impairment or disability.
- c) All applications for membership shall be accompanied by the appropriate annual membership fee, which shall thereafter be payable on demand.
- d) Each fully paid-up member shall be entitled to attend and vote at General Meetings.

- e) Fully paid-up members may be elected and serve on the Management Committee.
- f) All members will receive a welcome pack including a copy of the relevant code(s) of conduct and a copy of the Constitution.
- g) Members shall be enrolled in one of the following categories. Junior (Under 19), Concessions (Full Time Students), Senior (19 Years and Older), Non-training Supporter.

5. Suspension, Refusal or Termination of Membership

- a) The Management Committee shall be entitled to:
 - i) Refuse any application for membership on the grounds that such membership would be prejudicial to the objectives of the Club as set out in Clause (2) of this Constitution.
 - ii) For good and sufficient reason to refuse renewal of any existing membership or terminate or suspend any membership provided that the member concerned shall have the right to be heard through the Club's complaints and disciplinary procedures before any final decision is taken.
- b) The member may apply for reinstatement at the next General Meeting.
- c) Any member who fails to pay their fees by the date required shall forfeit their right to representation on the Management Committee and at General Meetings, and shall be suspended until such fees are paid.
- d) Any member under suspension shall be barred from taking part in any event under the control of the Club.
- e) The Management Committee shall inform the member in writing of any decision to terminate their membership.
- f) Notification of the termination of a membership will be forwarded to the National Governing Body.
- g) All complaints and disciplinary issues will be dealt with using the Club's complaints and disciplinary policy.

6. General Meetings

- a) Annual General Meeting (AGM)

The AGM shall be held each year at such time and place as determined by the Management Committee, at approximately twelve-month intervals, but no more than fourteen months after the date of the previous AGM. The AGM shall include, but not be limited to the following agenda items:

 - i) receive and confirm the minutes of the previous AGM.
 - ii) presentation of the Club's financial accounts for the year.
 - iii) presentation of the Club's projected financial situation for the forthcoming year, and the setting of all fees
 - iv) presentation of the Chairman's report.
 - v) election of Officers to the Management Committee.

- vi) any other business brought before the meeting which has been submitted in writing to the Secretary not less than seven days prior to the AGM, and any other business deemed relevant by the Chairman. Notice for an AGM shall be a minimum of twenty-one days.
- b) Extraordinary General Meeting (EGM)
An EGM may be called upon the written demand of:
 - i) one third of the membership.
 - ii) the Chairman.
 - iii) two thirds of the Management Committee.For an EGM, a minimum of seven days notice shall be given, stating the business to be discussed.

7. Rules for General Meetings

- a) A minimum of twenty-one days notice in writing shall be given to all members, except in the event of an EGM where the notice shall be a minimum of seven days.
- b) The Chairman, or in his/her absence a member selected by the meeting, will take the chair.
- c) All members shall register with the Secretary prior to the start of the meeting.
- d) Each member shall have one vote.
- e) All votes shall be determined by a simple majority. In the event of a tied vote, the chair may exercise a casting vote.
- f) The quorum shall be one quarter of those eligible to vote, or ten such members, whichever is the smaller.
- g) The Secretary shall keep the minutes of the meetings and record all proceedings and resolutions.

8. Election of Officers to the Management Committee

- a) The members of the Management Committee shall be drawn from the membership, as defined in Clause (4) of this Constitution.
- b) Candidates shall be elected by paper ballot or show of hands at the AGM, and shall be members of the Management Committee from the conclusion of that AGM until the conclusion of the following AGM.
- c) All nominations of candidates for election shall have the consent of the nominee.
- d) Uncontested posts may be filled by nomination.
- e) The Management Committee roles of Chairman, Secretary and Treasurer shall be elected for a term of two years with a maximum of three consecutive terms able to be served. All other committee positions shall be elected annually with no limit on the number of terms that can be served.

9. Members of the Management Committee

- a) The Management Committee shall include, but not be limited to, the following Officers:
 - Chairman
 - Secretary
 - Treasurer
 - Athlete / Child Welfare Officer
 - Junior representative.
 - up to four Ordinary Members (preferably including a representative from other areas where the Club operates outside Glasgow)
- b) All the above shall be entitled to one vote each at General Meetings, except the chair.
- c) Each committee position may be shared by more than one individual, and conversely individuals may hold more than one position.
- d) The Management Committee may appoint any sub-committees it may deem necessary to deal with the matters of the Club, until the conclusion of the following AGM. The proceedings of all such committees shall report to the Management Committee by a representative elected by that sub-committee.

10. Rules for the Management Committee

- a) The Chairman shall chair the meeting, or in his/her absence one of either the Secretary or a nominee from the committee in the event of all those mentioned being absent.
- b) Fourteen days notice of any meeting of the Management Committee shall be given by the Secretary, except when:
 - i) the date of the meeting had been agreed at the previous management meeting, in which case seven days notice shall be given.
 - ii) in an emergency, the Chairman may call a meeting at four days notice.
- c) The quorum shall be three of those Officers entitled to vote, as listed in Clause (9.a)
- d) All members of the Management Committee as listed in Clause (8.a) shall be entitled to vote.
- e) All votes shall be determined by a simple majority. In the event of a tied vote, the chair may exercise a casting vote.
- f) Meetings shall be open and informed to all members of the Club.

11. Finance

- a) The income and property of the Club, however derived, shall be applied solely towards the objectives of the Club as set out in Clause (2) of this Constitution.

- b) The Club shall have the power to raise money by means of annual membership fees and session fees as determined by the Management Committee at the Annual General Meeting.
- c) All monies shall be lodged in a bank account in the name of the Club.
- d) The Chairman, Treasurer and Secretary shall be authorised signatories to sign cheques on behalf of the Club, of which two signatories shall be needed.
The Management Committee may designate other Club members as additional authorised cheque signatories.
- e) The financial year of the Club shall run from 1st February to 31st January annually.

12. Amendments to the Constitution

This Constitution may only be amended by a proposal passed by a majority of members present and entitled to vote at an Annual or Extraordinary General Meeting.

13. Dissolution of the Club

- a) Any resolution to dissolve the Club may be passed at any General Meeting provided that:
 - i) the terms of the proposed resolution are received by the Secretary at least forty-two days before the meeting at which the resolution is to be brought forward, and that
 - ii) at least twenty-eight days notice of the proposed resolution shall be given in writing by the Secretary to all members, and that
 - iii) such a resolution shall receive the assent of two thirds of those present and entitled to vote.
- b) Upon dissolution of the Club, after all Club and trustee liabilities have been cleared, all remaining financial and material assets shall be given or transferred to the National Governing Body (Triathlon Scotland), as determined by the meeting, to be employed for the development of the Sport.

14. Declaration

It is hereby certified that this document represents a true and most up to date version of the Constitution of FUSION TRIATHLON CLUB.

SIGNATURES

Chairman

Date

Secretary

Date